

## **CERTIFICATE OF ENTRY for non-Thai who are going to work in Thailand**

While Thailand still puts in place travel restriction, those who are going to work Thailand can apply for the Certificate of Entry.

**Required documents, which must be registered online to [coethailand.mfa.go.th/](https://coethailand.mfa.go.th/)**

1. Your passport copy
2. A copy of your Thai visa (if already expired, you have to apply for a new one)
3. A copy of letter of permission to work in Thailand from a Thai government agency, for example, WP3 (your employer/company in Thailand has to seek this permission from the Thai authorities)
  - 3.1** General work - Must be granted permission to work in Thailand from Ministry of Labour of Thailand / Department of Employment / Board of Investment (BOI)
  - 3.2** Teaching - Must be granted permission from the Ministry of Education of Thailand / Office of the Higher Education Commission.
    - The school or university need to submit your name to the Ministry of Education of Thailand / Office of the Higher Education Commission.
    - Then the Ministry of Education of Thailand / Office of the Higher Education Commission need to submit your name to the Ministry of Foreign Affairs of Thailand.
  - 3.3** Consulate will issue COE/Visas only if your name is on the list of the Ministry of Foreign Affairs of Thailand.
4. Letter from health insurance and policy with coverage including COVID-related treatment in Thailand in the amount no less than 100,000 USD for a period of at least 3 month validity from the date of departure\* <https://covid19.tgia.org/>
5. A copy of a hotel booking for **Alternative State Quarantine (ASQ)** ([www.hsscovid.com](http://www.hsscovid.com)) at one of the hotels approved by the Thai authorities \*
6. Flight Ticket

**What you need to prepare hard copy to present at airlines check-in counter and upon arrival at the immigration in Thailand:**

1. The Certificate of Entry
2. Copy of the letter of permission to work or to attend business meeting in Thailand
3. Fit to Fly health certificate, issued within 72 hours before departure this is a statement by a doctor that you are free from symptoms and fit to fly (must be separate from COVID test)
4. Medical certificate with a **laboratory result** using RT-PCR test indicating that COVID -19 is not detected. Such COVID-19 test **result** must be **issued no more than 72 hours before departure.**
5. Copy of your insurance policy which covers COVID and no less than 100,000 USD
6. Copy of your confirmed booking at an ASQ hotel
7. T.8 Form