



Announcement
Royal Thai Consulate-General, Vancouver
Employment Opportunity for Assistant in Politics, Diplomacy, and Political Economy

The Royal Thai Consulate-General in Vancouver is seeking eligible and qualified applicants for the position of Assistant in Politics, Diplomacy, and Political Economy. Details are as follows:

Job Title: Assistant in Politics, Diplomacy, and Political Economy
Salary: CAD \$3,960.00 per month
Start Date: 3 October 2022

1. Qualifications

- 1.1 Completed Bachelor's degree or higher
- 1.2 Fluent in English and Thai (listening, writing, reading, and speaking)
- 1.3 Knowledge of computer programs (Microsoft word, Microsoft Excel, Powerpoint, etc.)
- 1.4 Must be a Canadian citizen or permanent resident of Canada

2. Job Description

- 2.1 Monitor and assess political and economic developments of Canada or provinces and territories of Canada
- 2.2 Research, analyze, translate, and prepare policy recommendations on political, economic, and social issues of interest to Thailand
- 2.3 Examine and evaluate key industries of potential interest to Thailand with a goal of promoting trade and investments between Thailand and Canada
- 2.4 Explore cooperations between Canada and Thailand in areas of international trade, science and technology, agriculture, and education
- 2.5 Liaise with local government agencies and the private sector
- 2.6 Attend seminars and meeting as assigned by the Consulate
- 2.7 Prepare and present reports, draft substantive correspondence, and speeches
- 2.8 Coordinate protocol related task
- 2.9 Perform other duties as assigned

3. Required Documents

- 3.1 Resume
- 3.2 Proof of Education

Applications can be submitted in person (Monday to Friday from 10.00 a.m. - 12.00 p.m. and 2.00 p.m. – 4.00 p.m.), by mail to the Royal Thai Consulate-General, 1040 Burrard Street, Vancouver, B.C. V6Z 2R9, or email to info@thaiconsulatevancouver.ca **by 9 September 2022**. Short-listed candidates will be contacted by 13 September 2022. The written test will be conducted on 20 September 2022 between 10.00 a.m. – 12.00 p.m. and 3.00 p.m. onwards on the same day for the interview. The selected candidate will be announced on 23 September 2022.

Announced on 26 August 2022

A handwritten signature in blue ink, appearing to read 'Rutch Soratana'.

(Rutch Soratana)
Consul-General