



Announcement
Royal Thai Consulate-General, Vancouver
Employment Opportunity for Clerk Position

The Royal Thai Consulate-General in Vancouver is seeking eligible and qualified applicants for the position of Clerk. Details are as follows:

Job Title: Clerk
Salary: CAD \$2,625.00 per month
Start Date: June 15, 2022

1. Qualifications

- 1.1 Determined and career minded
- 1.2 Completed a high school diploma or higher
- 1.3 Fluency in English and Thai (writing, listening, speaking, and reading)
- 1.4 Computer knowledge
- 1.5 Must be a Canadian citizen or permanent resident of Canada

2. Job Description

Office administration task and other duties as assigned

3. Required Documents

- 3.1 Resume
- 3.2 Proof of Education

Applications must be submitted in person (Monday to Friday from 10.00 a.m. - 12.00 p.m. and 2.00 p.m. – 4.00 p.m.), by mail to the Royal Thai Consulate-General, 1040 Burrard Street, Vancouver, B.C. V6Z 2R9, or email to info@thaiconsulatevancouver.ca **by May 27, 2022.**

Short-listed candidates will be contacted by June 1, 2022. Interviewing and written test will be conducted at the Royal Thai Consulate-General during June 6 – 9, 2022 between 10.00 a.m. – 3.00 p.m., and the selected candidate will be announced on June 10, 2022.

Royal Thai Consulate-General,
Vancouver

10 May B.E. 2565 (2022)

